

# Appendix 2

## OSD NLOS Report

Report Author: Martin Falder

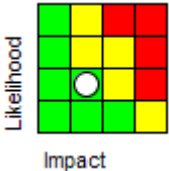
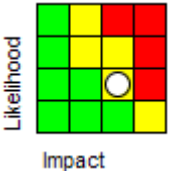
Generated on: 09 September 2015

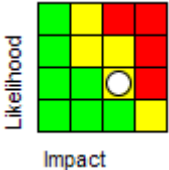
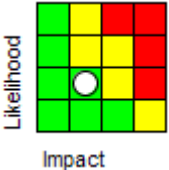


Code & Title: CR Corporate Risk Register 1 OSD Department of Open Spaces Risk Register 1 OSD NLOS Hampstead Heath, Queens Park & Highgate Wood 9

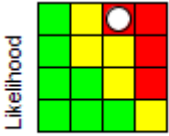
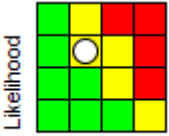
Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 001 Delivering the Departmental and Divisional Road Map for Projects and Programmes	<p><b>Causes:</b> A gap of appropriate skill sets to deliver projects; cultural resistance; initial scoping of project outcomes, timescales and deliverables.</p> <p><b>Event:</b> The Division is unable to deliver its agreed roadmap projects and programmes in agreed timescales or achieving agreed outcomes</p> <p><b>Impact:</b> Alternative savings undertaken which may not be consistent with achieving cultural change or improving outcomes.</p>	Bob Warnock	<p>12</p>	Programme boards are underway and projects are being delivered against agreed timescales or moving in a positive direction. Project training completed by staff.	<p>2</p>	01 – Apr – 2016

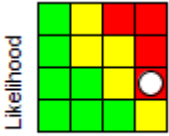
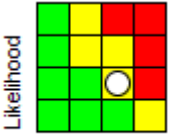
## Appendix 2

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 002 <b>Outbreak of Fire in Woodland / Heathland</b>	<p><b>Causes:</b> Lack of appropriate training to respond to the outbreak of fire in woodland and heathland</p> <p><b>Event:</b> Large scale fire damages site, endangers life. Ecological damage caused to environment.</p> <p><b>Impact:</b> Service capability is disrupted: increased demand for staff resource to respond to incidents and maintain safety of site and visitors: loss of species: temporary site closure and associated access: increased costs for reactive management: possible loss of life, serious injury to staff, visitors, contractors and volunteers: damage/loss of fragile/rare habitats and species.</p>	Bob Warnock	 <p>4</p>	Staff have access to fire fighting equipment which allows them to respond to small fires. All staff should have received fire awareness training. Radio communication and access to Emergency services allows for a swift response to fires.	 <p>8</p>	01-Apr-2016

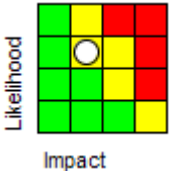
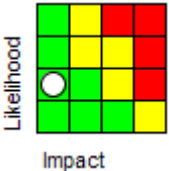
Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS 003 <b>Extreme Weather Events</b>	<p><b>Causes:</b> Severe wind events, prolonged precipitation or restricted Precipitation</p> <p><b>Event:</b> Severe weather/climate impacts at one or more sites within the Division</p> <p><b>Impact:</b> Service capability disrupted; Strong winds cause tree limb drop, prolonged heat results in fires, snow disrupts site access, rainfall results in flooding and impassable areas, site closures: severe damage to flora and fauna: risk to life and limb: damage to property</p>	Bob Warnock	 <p>8</p>	Local Policies and Procedures are in place to respond to extreme weather e.g. site closures & Emergency Action Plan call out. Updates are received from the Met Office frequently	 <p>4</p>	01-Apr-2016

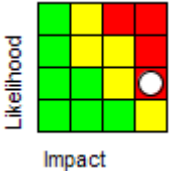
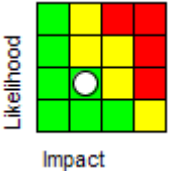
## Appendix 2

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
<b>OSD NLOS 004 Animal, Plant and Tree Disease</b>	<p><b>Causes:</b> Inadequate biosecurity, buying of infected trees, plants or animals, spread of windblown OPM (oak processionary moth) from adjacent sites</p> <p><b>Event:</b> Sites become infected by animal, plant or tree diseases</p> <p><b>Impact:</b> Service capability disrupted, Public access to sites restricted, reduction of animal population, tree decline, reputational damage, substantial cost of removal of OPM, risk to human health from OPM</p>	Bob Warnock	 <p>16</p>	The division is engaged in the Forestry Commission's national effort to combat and control OPM Zoo and Farm receive twice yearly checks from consultant vet. OPM has been identified on site.	 <p>6</p>	01-Apr-2016

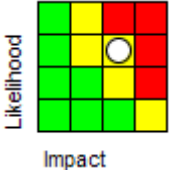
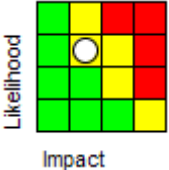
Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
<b>OSD NLOS 005 Terrorist Attacks</b>	<p><b>Cause:</b> High profile sites a possible target for attacks.</p> <p><b>Event:</b> Sites across the Division become the target for terrorist attack. Large events and facilities targeted.</p> <p><b>Impact:</b> Service capability disrupted: loss of life, serious injury: damage to property and infrastructure</p>	Bob Warnock	 <p>16</p>	Staff attended Counter Terrorism workshop. Special Branch have delivered talk to Divisional Staff Large events include protocol on evacuation. Regular meetings take place with stakeholders. Contact is maintained with the Police for intelligence updates.	 <p>8</p>	01-Apr-2016

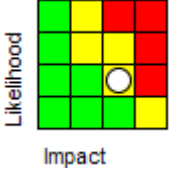
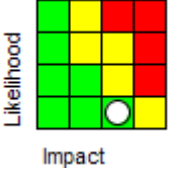
## Appendix 2

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
<b>OSD NLOS 006</b> <b>Ensuring the Health and Safety of staff, contractors, visitors and volunteers</b>	<p><b>Cause:</b> Poor understanding and/or delivery of Health and Safety policies, procedures and safe systems of work; inadequate training; failure to implement results of Divisional H &amp; S Audits; dynamic risk assessments not undertaken. Security, antisocial behaviour, dealing with members of the public.</p> <p><b>Event:</b> Staff or contractors undertake unsafe working practices</p> <p><b>Impact:</b> Death or injury of a member of staff, contractor or a member of the public, reputational damage; financial penalty</p>	Bob Warnock	 6	Annual Health and Safety Audits. Qtr. Divisional H & S meetings and tool box talks currently taking place across the Division. Constabulary carrying out enforcement.	 2	01-Apr-2016


Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
<b>OSD NLOS 007</b> <b>Hampstead Heath Bathing Ponds</b>	<p><b>Cause:</b> Lack of suitably experienced and qualified lifeguarding staff at Hampstead Heath Bathing Ponds. Members of the public swimming in unauthorised areas. Swimmers fail to pay attention to acclimatisation requirements.</p> <p><b>Event:</b> Unable to effect safe rescue of swimmers. Death or serious injury of swimmers in ponds.</p> <p><b>Impact:</b> Death or injury to members of the public or staff who enter water. Possible legal challenge. Emotional impact on staff. Reputational risk.</p>	Bob Warnock	 16	National Water Safety Programme Management training module will be delivered to relevant staff. Qualified lifeguards at pond facilities train on a regular basis. Signage available at three levels, this includes information signs, at entrances, Nag signs and safety points are visible at the ponds. Social media reminds users of safety. Meetings with user forums sharing relevant information.	 4	01-Apr-2016

## Appendix 2

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
<b>OSD NLOS 008</b> <b>Maintenance of buildings and equipment</b>	<p><b>Cause:</b> Inadequate proactive and reactive maintenance; failure to identify and communicate maintenance issues</p> <p><b>Event:</b> Operational or public building become unusable</p> <p><b>Impact:</b> Service capability disrupted; ineffective use of staff resources; damage to corporate reputation; increased costs for reactive maintenance. Delay will have operational impact. Overrun of additional work programme.</p>	Bob Warnock	 <p>12</p>	Review of assets being undertaken in consultation with the City Surveyors Dept. Working with property facilities manager. Operational property review in progress.	 <p>6</p>	01 – Apr – 2016

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
<b>OSD NLOS 009</b> <b>Water Bodies</b>	<p><b>Cause:</b> Improper use of water bodies, including bathing ponds. Poor maintenance of banks. Insufficient signage.</p> <p><b>Event:</b> Injury of drowning of member of public or staff member.</p> <p><b>Impact:</b> Legal impact. Reputational damage. Impact on staff.</p>	Bob Warnock	 <p>8</p>	Banks remain well maintained. Rangers carry out regular review of signage and banks. Water safety policy regularly reviewed.	 <p>4</p>	01 – Apr – 2016

## Appendix 2

Risk No. & Title	Risk Description (Cause, Event, Impact)	Risk Owner	Current Risk Rating & Score	Risk Update	Target Risk Rating & Score	Target Date
OSD NLOS Hampstead Heath, Queens Park & Highgate Wood		Bob Warnock	 12			